

City of Preston

Regular City Council Meeting

February 14, 2022

Mayor Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: J.T. Thomson, Richard Petersen, Matt Gerardy, Adam Reuter, Matt Petersen

OTHERS PRESENT: Tom, Beth and Sydney McNeil, Nick Konrardy, Police Chief Bill Miller, City Administrator-Teresa Weinschenk

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Gerardy, Seconded by M. Petersen. Motion carried unanimously.

CITIZEN/PUBLIC COMMENTS: None.

CONSENT AGENDA: Motion was made by A. Reuter to approve the consent agenda as presented. JT Thomson seconded. Motion carried unanimously. Includes monthly financial reports, monthly utility reports, rebate Pete Eickert \$35.

Payee	Description	Amount
PANTHER UNIFORMS INC	1 SHIRT, EMBLMS, BATTERY	\$89.75
PRESTON TELEPHONE COMPANY	JAN 2022 PHONE SERVICE	\$881.78
UNITED STATES CELLULAR	PD CELL BILL	\$58.85
STREICHER'S	.223 BALL AMMO	\$533.99
PIRTLE, CORY	REVIEW SOFTWARE/COMPUTERS-PD	\$82.00
GATEWAY DOOR COMPANY	INSTALLED 4 OPEN-CLOSE STOPS	\$522.00
BADRICK'S SERVICE & SALES	HOSES & ENDS - FIRE DEPT	\$41.85
D L JOHNSON CO.	TIRE REPAIR/GREASE - 701	\$194.50
STERLING NAPA AUTO PARTS	TURBO CHARGER HOSE KIT-F350	\$57.19
UNITED STATES CELLULAR	FD CELL BILL	\$29.49
AMERICAN SPEEDY PRINTING CENTERS	DRIVER'S REPORT SHEETS	\$117.70
EMERGENCY SERVICES MARKETING CORP INC	BAL. OWED FOR ANNUAL FEE	\$5.00
KIRBY WATER CONDITIONING	SOLAR SALT	\$33.00
MIDWEST WHEEL COMPANINES	LUBE/OIL/OIL FILTERS	\$254.10
PRESTON FIRE DEPARTMENT	INV. AIR COMPRESSOR/MISC TOOLS	\$1,098.74
UNIFORM DEN INC	BADGES	\$428.20
GERARDY OUTDOOR POWER	SHARPEN CHAIN SAWS (2)	\$28.23
HWY 64 DIESEL	FITTINGS-DUMP TRUCK	\$710.88
JOHN DEERE FINANCIAL	PAINT WHITE DUMP	\$79.21
KEENEY WELDING	REPAIR TRUCK BOX WHITE DUMP	\$1,931.80
OLY'S GARAGE	3 HOSE CLAMPS	\$5.85
PRESTON MUNICIPAL UTIL.	JAN 2022 UTILITIES	\$12,126.12
EXTREME TREE SERVICE LLC	TREE REMOVAL-KEVIN BEHN	\$900.00
B & G AUCTION	2 SETS WRENCHES	\$30.00
CAROL KILBURG	SIDEWALK REPLACEMENT PROG.	\$1,161.50

CITY OF PRESTON-ELEC FUND
 HAWKEYE TRUCK EQUIPMENT
 CARDMEMBER SERVICE
 WELLMARK BLUE CROSS & BLUE SHIELD
 IOWA WORKFORCE DEVELOPMENT
 TOTAL COMFORT HEATING & COOLING
 JACKSON COUNTY ECONOMIC ALLIANCE
 JACKSON COUNTY RECORDER
 JACKSON COUNTY TREASURER
 ORIGIN DESIGN
 JACKSON COUNTY MUN LEAGUE
 CARDMEMBER SERVICE
 PRESTON TIMES
 JACKSON COUNTY AUDITOR
 LYNCH DALLAS PC
 MILLER PLUMBING
 MAQUOKETA STATE BANK
 WPPI
 EASTERN IOWA PLUMBING & HEATING
 TREASURER/SALES & USE TAX
 CHEM RIGHT LABORATORIES INC.
 HAWKINS INC
 IOWA ASSOC. OF MUN. UTIL.

 J & R SUPPLY INC.
 USA BLUE BOOK
 ADVANTAGE ADMINISTRATORS
 ADVANTAGE ADMINISTRATORS
 AMAZON CAPITAL SERVICES
 O'CONNOR, BROOKS & CO PC
 OFFICE OF AUDITOR OF STATE
 QC ANALYTICAL SERVICE LLC
 UNION-HOERMANN PRESS
 CONTINENTAL SAFETY EQUIP.
 QUADIENT LEASING USA INC
 QUILL CORPORATION
 BARRON MOTOR SUPPLY
 ALLIANT ENERGY
 ALLIANT ENERGY
 MAQUOKETA VALLEY ELECTRIC COOPERATIVE
 PER MAR SECURITY SERVICES
 WPPI
 CULLIGAN OF CLINTON
 FLETCHER-REINHARDT CO.
 IOWA UTILITIES BOARD

DIESEL STREETS/GARB/FIRE/SNOW \$1,984.62
 PIN FOR WHITE SNOW PLOW \$78.05
 EXP-TRIP TO LOOK AT SNOW PLOW \$68.75
 FEB 2022 HEALTH INS. \$13,923.18
 4TH QTR UMEMPLOYMENT 2021 \$31.83
 FUNACE FILTER-TOWN HALL \$47.08
 IISC PROG-SUBDIVISION MARKETING \$4,500.00
 RECORDING OF PLAT & CONVENANTS \$67.00
 TAXES/MARVIN PROPERTY \$366.00
 AMEND 2-CONSTR OBSERVATION \$3,299.50
 2022 ANNUAL MEMBERSHIP DUES \$25.00
 TRAINING-CITY HALL \$10.80
 PUB NOTICE-TREE BOARD ORD. \$168.64
 NOV 2021 ELECTION COSTS \$1,214.33
 REAL ESTATE - MARVIN/HARVEST HTS. \$697.50
 TOILET REPAIR/SVC FEE TOWN HALL \$75.00
 JAN 2022 MAINT FEE \$43.34
 EFFICIENT STREET LIGHTING \$377.64
 ASSIST IN WATER MAIN BREAK \$860.00
 WATER EXCISE TAX \$1,062.00
 WATER SAMPLE LAB FEE \$17.00
 85 GA AZONE \$399.34
 WATER MEMBER DUES \$2,872.54
 5 REPAIR CLAMPS-WATER MAIN \$755.00
 BREAKS \$918.13
 LAB EQUIPMENT \$100.00
 ANNUAL RENEWAL OF POP \$2.70
 PSF CLAIM-B. MOREHEAD \$125.01
 KEYLESS DOOR LOCK-LAGOON \$6,800.00
 AUDIT SERVICES \$250.00
 STATE AUDITOR FILING FEE \$375.00
 WASTEWATER LAB FEES \$268.00
 REORDER-200 REMINDER NOTICES \$312.00
 SHIPPING/HANDLING \$196.38
 LEASE PAYMENT - POSTAGE MACHINE \$173.91
 HP INK/TIME CARDS \$9.06
 HEADLIGHT BULB - 2011 CHEV \$3,000.00
 ADMIN FEE Q4 2021 \$600.00
 LABOR-ADDING OIL AT SUBSTATION \$9.12
 SECURITY LIGHT \$124.38
 MONITORING SERV-3/22-5/31/22 \$42,694.91
 JAN 2022 POWER PURCHASE \$34.64
 LIGHT PLANT WATER CONDITIONING \$8,708.00
 500 FT DUPLEX #6 \$1,311.74
 FY2022 1ST/2ND QTR ASSESSMENT

JOHN L. FRANKS	PAINT BRUSHES-LT PLANT	\$17.98
MILLER PLUMBING	SERVICE AT ROY'S APTS	-\$93.90
COMPASS	1000 SOLID REG. ENV.	\$794.34
EICKERT, PETE	WASHER REBATE	\$35.00
MAQUOKETA SENTINEL-PRESS	GOOD LUCK RHAWK BASKET BALL	\$50.00
IOWA ASSOC. OF MUN. UTIL.	GAS OQ TRAINING-2022	\$2,740.00
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN - TERESA	\$22.00
UNITYPOINT CLINIC-OCCUPATIONAL		
MEDICINE	RANDOM - TERESA	\$42.00
CLAYTON ENERGY CORPORATION	DEC 2021 COMMODITY INVOICE	\$12,077.47
PEFA INC.	JAN 2022 PEFA COMM. INV.	\$16,569.95
MADISON NATIONAL LIFE INS CO INC	FEB 2022 LIFE INS.	\$268.39
TRUCK COUNTRY	SENSOR/TRANS FLUID & FILTERS-GARB	\$2,273.61
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$3,139.00
WASTE AUTHORITY OF JACKSON COUNTY	JAN 2022 TIPPING FEES	\$2,668.54
CLINTON COUNTY AREA SOLID WASTE AGENCY	RECYCLING - JAN 2022	\$306.92
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$254.62
TIETJENS, ERIC	CLOTHING REIMBUSEMENT	\$137.43
BWC EXCAVATING LC	MARVIN SUBDIVSION PAYMENT 7	\$8,746.14
CARDMEMBER SERVICE	TRAINING-CITY HALL	\$10.80
ADVANTAGE ADMINISTRATORS	PSF-K.ANDERSEN	\$6.33
ADVANTAGE ADMINISTRATORS	PSF-B.MOREHEAD	\$211.54
ECIA	WW IMPROV 89231	\$4,755.87
GRUHN ELECTRIC ENTERPRISES	WEBSTER APT SERVICE	\$93.90
EASTON VALLEY BOOSTER CLUB	DONATION IN LIEU OF CAKE AUCTION	\$50.00
THOMSON, JASON	REFRIGERATOR REBATE	\$50.00
	TOTAL	\$175,586.78
	APPROVED EXPENDITURES BY FUND:	
	GENERAL FUND	\$41,462.58
	DEBT SERVICE FUND	\$377.64
	ROAD USE TAX FUND	\$0.00
	INSURANCE RESERVE	\$217.87
	CUSTOMER DEPOSITS	\$0.00
	WATER FUND	\$9,953.79
	SEWER FUND	\$10,778.72
	ELECTRIC FUND	\$65,901.73
	GAS FUND	\$38,020.77
	GARBAGE FUND	\$10,075.24
	JAN 2022 REVENUES:	
	GENERAL FUND	\$275,753.25
	ROAD USE TAX FUND	\$538,581.90
	EMPLOYEE BENEFIT TAX	\$29,329.77
	EMERGENCY	\$10,366.95

TIF	\$107,345.89
CUSTOMER DEPOSITS	\$21,612.59
DEBT SERVICE FUND	\$94,092.21
WATER FUND	\$300,548.70
SEWER FUND	\$471,945.24
ELECTRIC FUND	\$295,382.67
GAS FUND	\$436,228.11
GARBAGE FUND	\$78,803.96

PUBLIC HEARING FOR MAX LEVY: M. Petersen made a motion to Open the Public Hearing for the Max Levy. M. Gerardy seconded the motion. Motion carried unanimously. T. Weinschenk explained that this is required by the State of Iowa. This is the maximum taxes that Preston can levy. It can decrease, but cannot be increased. No more discussion. R. Petersen made a motion to Close the Public Hearing. JT Thomson seconded the motion. Motion carried unanimously.

RESOLUTION 2022-20: JT Thomson made a motion to approve Resolution 2022-20, approving the Max Levy for the Fiscal Year 2023 Budget. A. Reuter seconded the motion. Motion carried unanimously.

MCNEIL DOWNTOWN INCENTIVE APPLICATION: Mayor Sieverding welcomed Tom, Beth and Sydney McNeil. Sydney told Mayor and Council that she is going to have a salon and that she would be finishing school in August and is planning to open the salon in September. Sydney stated that she is certified in hair extensions and there will be a spray tan booth. Tom stated that there will be an apartment upstairs that will be approximately 1,400 sq. ft. Weinschenk stated that there are four apartments in the building now and this would be a new apartment. Tom stated that he purchased the building in 1989. M. Petersen stated that it makes sense and this is what the program was designed for. JT Thomson stated that he supports the application. Weinschenk stated that the committee recommends that City Council approve the application. Total approximate cost for McNeil is \$128,250. The City's commitment would be \$23,500. M. Petersen made a motion to approve the downtown incentive application for Tom, Beth and Sydney McNeil. JT Thomson seconded the motion. Motion carried unanimously.

WESTSIDE FUNDRAISER ON JUNE 4, 2022: T. Weinschenk informed Mayor and Council that was the group decides what the fundraising activity is, they will present at a Council Meeting.

APPROVAL OF PAYMENT REQUEST NO. 8- BWC EXCAVATING IN THE AMOUNT OF \$21,585.46: Council thought this payment had already been approved. T. Weinschenk explained M. Ruden from Origin Design had discussed how the retainage payment would be made and that there would be approximately \$23,000 held back for sidewalk repair and reseeding if needed. M. Gerardy made a motion to approve Payment Request No. 8 in the amount of \$21,585.46 for BWC Excavating. Seconded by A. Reuter. Motion carried unanimously.

RESOLUTION 2022-21 ADOPTING AN ELECTRIC RELIABILITY PLAN: JT Thomson made a motion to approve Resolution 2022-21 adopting an Electric Reliability Plan of the City of Preston Municipal Electric Utility. M. Gerardy seconded the motion. Motion carried unanimously.

RESOLUTION 2022-22 ADOPTING AN INSPECTION AND MAINTENANCE PLAN: JT Thomson made a motion to approve Resolution 2022-22 adopting an Inspection and Maintenance Plan for the Preston Municipal Electric Utility. Seconded by R. Petersen. Motion carried unanimously.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR TOWN HALL: The City had 255 people respond to the LMI Survey. We needed 247 responses. ECIA will write the grant at no cost to the City. The City will need to match 20%. Weinschenk stated that she will double-check the numbers to be sure that the \$88,427 is correct. We are looking to replace the roof, tuckpoint the front, new windows, new doors, new touchless bathroom facilities, hot water to the bathrooms, new kitchen and an air exchanger. Preston's match would be \$17,685. JT Thomson made a motion to approve a match not to exceed \$20,000 to apply for a CDBG for the Town Hall. Seconded by A. Reuter. Motion carried unanimously.

RESOLUTION 2022-23 SETTING A PUBLIC HEARING: M. Petersen made a motion to set the Public Hearing for the 2021 Community Development Block Grant-CV Public Facilities/Public Spaces Application for February 28, 2022 at 6 pm. City Council Chambers. Seconded by M. Gerardy. Motion carried unanimously.

RESOLUTION 2022-24 SETTING A PUBLIC HEARING: M. Petersen made a motion to set the Public Hearing for a Community Development and Housing Needs Assessment for February 28, 2022 at 6 pm. City Council Chambers. Seconded by JT Thomson. Motion carried unanimously.

RESOLUTION 2022-25: Weinschenk explained to Mayor and Council that ECIA (East Central Intergovernmental Association) is taking over the Keep Iowa Beautiful Hometown Pride Program that is currently run by the Jackson County Economic Alliance. JCEA will be done as of June, 2022. The cost to Preston is \$500 per year for five years. Weinschenk discussed this with Heiar from JCEA and for the cost this is worthwhile. A. Reuter made a motion to adopt Resolution 2022-25 to keep the Keep Iowa Beautiful Hometown Pride Partnership with ECIA. Seconded by M. Gerardy. Motion carried unanimously.

RESOLUTION 2022-26 HIRING NICOLAS KONRARDY: Mayor Sieverding stated that M. Petersen and R. Petersen had interviewed Konrardy and were recommending him (Konrardy) to Council. M. Petersen went on to say that they were impressed by Konrardy and feel he will do a good job for Preston. R. Petersen agreed with the recommendation. JT Thomson stated he worked with Konrardy at the Maquoketa Police Department and Konrardy will do good for Preston. JT Thomson also recommends Konrardy. There was discussion regarding pay. It was proposed a salary of \$25/\$52,000 per year. M. Petersen stated it should be hourly not a salary position. Weinschenk stated that the Resolution will be changed to state \$25.00 per hour. Konrardy will also be given one week of vacation. M. Petersen made a motion to approve Resolution 2022-26 the hiring of Nicholas Konrardy at \$25.00 per hour with one week of vacation. Seconded by M. Gerardy. Motion carried unanimously.

OATH OF OFFICE: Mayor Tyler Sieverding conducted the Oath of Office for Nicholas Konrardy.

OTHER BUSINESS: Police Chief Bill Miller presented Council with a packet showing the uniform for a Preston Police Officer. There would be a Class A uniform which would be for court etc. and then a working uniform. M. Petersen stated having a standard and then Council approving the standard. There was discussion about the midnight blue color. Mayor and Council agreed with the midnight blue color and stated what Chief Miller presented looks good. Chief Miller stated that he will have it outlined in the policy and procedure manual.

Mayor Sieverding requested a motion to adjourn. Motion made by A. Reuter. Seconded by M. Gerardy.
Motion carried unanimously. Meeting adjourned at 7:07 pm.



Mayor Tyler Sieverding

ATTEST:



Teresa Weinschenk, City Clerk/Administrator